

Travel Advisory – OzCHI2023: the Annual Conference of the Computer-Human Interaction Special Interest Group, Human Factors and Ergonomics Society of Australia

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The visa information in this document is current as at 18 October 2023.

1. PLANNING TRAVEL TO NEW ZEALAND

This Travel Advisory has been prepared for participants in the OzCHI2023 Conference in New Zealand.

Some basic preparation before you travel will ensure that you can fulfil the entry requirements and processes for New Zealand and will contribute to your experience in New Zealand being positive and memorable.

The following content is provided for information only and all participants must complete their own specific individual requirements.

We encourage people to monitor the Immigration New Zealand website ([Immigration New Zealand](#)) for any changes to the visa requirements for entering New Zealand.

2. IMMIGRATION AND VISA REQUIREMENTS

Well before you leave for your trip, check to make sure you have all the travel documents you will need and that they are all up-to-date.

The following outlines the visa requirements, documents and application processes that Immigration New Zealand authorities may require to facilitate your entry into New Zealand.

If you do not have the correct visa when you check-in for your flight to New Zealand you may not be able to board or you may be refused entry on arrival. It is your responsibility to make sure you hold the correct visa.

For complete and more detailed information on passports and visas you should visit the Immigration New Zealand website: www.immigration.govt.nz.

2.1 Visa

Your visa requirements will vary depending on your participation in OzCHI2023 as well as the number of times you intend to travel to New Zealand.

Staying in New Zealand

The different visa requirements depending on your participation are outlined in the next section.

For a full list of visa options, please visit the Immigration New Zealand website:

www.immigration.govt.nz

Participation in the event	Type of visa required
Presenters and Attendees	Visitor visa*

*If you are from a “[visa waiver country](#)”, such as Italy, the United States or the United Kingdom (see APPENDIX A for a full list of visa waiver countries) and all your travel to New Zealand will be completed in less than three months, you will be able to travel to New Zealand on a New Zealand Electronic Travel Authority (NZeTA) and be granted a visitor visa on arrival, subject to meeting standard entry requirements.

If you are not from a visa waiver country, you will need to apply for a visitor visa before you come to New Zealand.

2.2 Requirements for a visitor visa / visa waiver travel

2.2.1 Electronic Travel Authority

Immigration New Zealand introduced a New Zealand Electronic Travel Authority (NZeTA) in late 2019. Visitors from visa waiver countries who have not been granted a visa will need to apply for an ETA before travelling to New Zealand.

2.2.2 Passport

Your passport must be valid for at least three (3) months past the date that you intend to leave New Zealand, and be in good condition.

2.2.3 Evidence of funds

Unless you have an acceptable New Zealand sponsor, you will need to prove you have a minimum of NZD\$1,000 per person per month of your visit – or NZD\$400 per person per month if accommodation has been paid in advance. Immigration New Zealand will require proof that accommodation has been paid.

2.2.4 Supporting documents – visitor visa

Applicants will need to submit the following supporting documentation:

- A fully completed online visitor visa application form;
- Passport sized photo;
- Evidence of funds to support your stay in New Zealand (NZD\$1,000 per month or NZD\$400 if accommodation is prepaid);
- Evidence of onward travel from New Zealand;
- The correct application fee;
- Letter of invitation from OzCHI2023
- Immigration New Zealand may request additional information to that mentioned above as part of the requirements for assessing the visa application. If additional information is requested, it must be provided to the case officer.

Once your application has been submitted online, an automated message may appear requesting your original passport to be submitted to the relevant processing office. Instructions will be included in that message.

2.3 Applying for your visa

2.3.1 Apply Online

You can apply for a visa online on the Immigration New Zealand website: www.immigration.govt.nz.

2.4 Apply in good time

Please ensure that visa applications are submitted well before your intended travel date. Please also ensure that you check whether your proposed travel route will require any transit visas and allow sufficient time to obtain these.

2.5 Fees

People travelling under the visa waiver provisions who need apply for an NZeTA will need to pay an application fee for this. Please refer to the following link for more information: [Information about NZeTA: New Zealand Electronic Travel Authority | Immigration New Zealand](#)

Anyone who will be applying for a visitor visa will need to pay the visa application fee. Any facilitation fees charged by the Visa Application Centres will also require payment. This link will take you to a calculator which will indicate what fees you may be charged: [INZ Office and Fee Finder](#)

3. ARRIVING INTO NEW ZEALAND

3.1 Declarations

You must complete an arrival declaration before reaching passport control in New Zealand. On it you will declare what you are – or are not – bringing into the country. You will need to complete either a digital New Zealand Traveller Declaration or a Passenger Arrival Card.

Up-to-date advice on the arrival process can be found on the New Zealand Customs Service website through this link: <https://www.customs.govt.nz/personal/travel-to-and-from-nz/travelling-to-new-zealand/on-your-arrival/>

3.2 New Zealand Traveller Declaration

Travellers arriving now have the option to complete a digital arrival declaration instead of a Passenger Arrival Card before travelling to New Zealand.

Your New Zealand Traveller Declaration will be automatically checked when you scan your passport at the eGate or when a border officer checks your passport. You do not need to print anything out.

Find out more at www.TravellerDeclaration.govt.nz

3.3 Completing the New Zealand Passenger Arrival Card

Before you disembark from your ship or plane you will be given a New Zealand Passenger Arrival Card to complete. This Arrival Card must be fully and accurately completed before you get to Passport Control on arrival.

Full compliance with Customs and Biosecurity requirements detailed on the Passenger Arrival Card is required and expected. On the Arrival Card you will declare what you are – or are not – bringing into the country.

Translations to assist with the completion of the Passenger Arrival Card are available in the following languages: Arabic, Chinese (Simplified and Traditional), Cook Island Māori, Czech, Dutch, Farsi, French, German, Hebrew, Hindi, Indonesian, Italian, Japanese, Korean, Malay, Māori, Portuguese, Punjabi, Russian, Samoan, Somali, Spanish, Tagalog, Tamil, Thai, Tongan, Urdu, Vietnamese.

Translated versions of the Passenger Arrival Card can be found on the New Zealand Customs Service website: [New Zealand Customs Service](#)

When you arrive your Arrival Card must be fully completed in ENGLISH.

3.4 eGate

eGate is a fast and easy way to self-process through passport control. eGate facilities are available at Auckland, Wellington and Christchurch Airports for arriving (and departing) passengers. You can use eGate if you are an ePassport holder from one of the countries listed through the link below and over 12-years old. You will still need to complete a Passenger Arrival Card (or Departure Card when departing).

Further information about eGate can be found here: <https://www.customs.govt.nz/personal/travel-to-and-from-nz/travelling-to-new-zealand/egate/>.

APPENDIX A: Visa Waiver Countries

A person who is visiting New Zealand for three (3) months or less and is from a visa waiver country (see list below), will not need to apply for a visitor visa before arriving in New Zealand as long as the purpose of the visit is for a lawful purpose as specified in immigration instructions. For more specific details on what a lawful purpose is, please follow this link:

<http://www.immigration.govt.nz/opsmanual/34338.htm>.

A person is deemed to apply for a visitor visa by completing the “New Zealand Passenger Arrival Card” and if granted entry permission, will also be granted a visitor visa. A person may stay in New Zealand in accordance with the conditions on their visa. All visitor visas are now electronic, meaning a person may not be given a stamp or label in their passport.

United Kingdom (UK) passport holders who can produce evidence of the right to reside permanently in the UK can be granted a visitor visa for up to six months upon arrival in New Zealand.

Australian citizens and permanent residents do not usually need a visa to travel to New Zealand. For more information on this: [Are there any special rules for Australian citizens and residents? | Immigration New Zealand](#)

Citizens of the following countries do not require a visa to travel to New Zealand, but only if the person concerned is seeking a visitor visa current for not more than three months and the purpose of the visit is not for medical consultation or treatment:

Andorra	Macau (only if you have a Macau Special Administrative Region passport)
Argentina	Malaysia
Austria	Malta
Bahrain	Mauritius
Belgium	Mexico
Brazil	Monaco
Brunei	Netherlands
Bulgaria	Norway
Canada	Oman
Chile	Poland
Croatia	Portugal (if you have the right to live permanently in Portugal)
Cyprus	Qatar
Czech Republic	Romania
Denmark	San Marino
Estonia (citizens only)	Saudi Arabia
Finland	Seychelles
France	Singapore
Germany	Slovak Republic
Greece	Slovenia
Hong Kong (residents with HKSAR or British National–Overseas passports only)	Spain
Hungary	Sweden
Iceland	Switzerland
Ireland	Taiwan (if you are a permanent resident)
Israel	

Italy	United Arab Emirates
Japan	United Kingdom (UK) (if you are travelling on a UK or British passport that shows you have the right to reside permanently in the UK)
Korea, South	United States of America (USA) (including USA nationals)
Kuwait	Uruguay
Latvia (citizens only)	Vatican City
Liechtenstein	
Lithuania (citizens only)	
Luxembourg	

IMPORTANT NOTE: It is a general guide only and there are some instances where special conditions apply. For full details of visa exemptions, and for the most complete information on all your immigration and visa requirements for visiting New Zealand, please go to www.immigration.govt.nz.